Dear [**Employer's Name**],

I am writing to express my interest in attending the [Project Management Roundtable](https://tlcenter.wustl.edu/project-management-roundtable) Series hosted by The [Technology and Leadership Center](http://www.tlcenter.wustl.edu/) at Washington University. This series consists of events designed to bring together professionals to discuss current project management challenges and solutions.

Participating in this series would directly benefit our [**specific department/team**] by:

* Gaining valuable insights into current project management trends and issues.
* Learning from industry experts and peers in the field.
* Networking with other professionals in the field.
* Bringing back new ideas and best practices to our organization.

Attending the Project Management Roundtable Series would also allow me to contribute more effectively to our organization's project management efforts. I am requesting financial support from our organization to cover the cost of attending this series.

Thank you for considering this investment in my professional growth and our collective success. If you have any questions or concerns, I'd be happy to have a meeting at your convenience.

Sincerely,

[**Your Name**]